

## Commissioned Grants Programme Three Year Funding

<b>Name of Organisation:</b>	
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### Part One – Initial Checklist

Supporting documents	Supplied	Action / Notes	Action for Appraiser
Financial appendix			
Governing document			
Equal Opportunities Policy			
Safeguarding... policies			
Accounts – audited, inspected accounts or current statement of accounts			
Fundraising strategy			
Bank Details			
Declaration ticked			
<b>Any other issues for appraisers to follow up:</b>			
<b>Checklist completed by:</b>			<b>Date:</b>
<b>Application referred to:</b>			
<b>Application referred to:</b>			<b>Date:</b>

<b>Preliminary Assessment</b>	
<b>Are there any potential issues with this application that the applicant needs to be made aware of?</b>	(if yes, give details)
<b>Date organisation notified:</b>	

## Part Two – Grant Appraisal Note

(completed at panel meeting)

<b>Previous award 2012/13:</b>	
<b>Number of years in receipt of SCC grant:</b> (estimate if not known)	
<b>Requested for 2013/14: £</b>	
<b>Requested for 2014/15: £</b>	
<b>Requested for 2015/16: £</b>	
<b>Grant requested towards:</b> (brief summary)	

Question	Score	Comments
<b>Does the application meet all the standard grant criteria?</b> Meets all to good standard (5) Meets all but needs improvement (3) Does not meet or meets only some criteria (0)		
<b>Is the organisation/project financially viable? (5)</b>		
<b>Does this application represent good value for money? (10)</b>		
<b>Are the stated targets satisfactory? (10)</b>		
<b>Does this application represent good social value? (10)</b>		
<b>How well will this application meet the outcomes it says it will? (30)</b>		
<b>Officers Professional Opinion (30)</b> Including but not limited to: If previously funded, have grants targets been met to a satisfactory level? Track history in past 2 years? (whether SCC funded or not) Local knowledge?		
<b>Total (out of 100)</b>		

## Equalities and Safety Impact Assessment

Potential negative impacts of not funding the requested amount or at all. Would there be a disproportionate effect on any residents with protected characteristics – as defined in the Equality Act 2010.

Impact Assessment	Details of Impact	Possible Solutions
Age		
Disability		
Gender Reassignment		
Marriage and Civil Partnership		
Pregnancy and Maternity		
Race		
Religion or Belief		
Sex		
Sexual Orientation		
Community Safety		
Poverty		
Other Significant Impacts		

<b>Central grants team comments:</b>	
<b>Options:</b>	

### Part Three – Recommendation

Initial officer recommendation	
Recommended grant:	
Towards:	
Date organisation notified:	

Cabinet report recommendation	
Recommended grant:	
Towards:	
Reason for change from initial officer recommendation?	
Date organisation notified:	
Cabinet report details:	

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